

SCHEDA DI REGISTRAZIONE E INFORMATIVA PRIVACY REGISTRATION FORM AND PRIVACY POLICY

Data di arrivo - <i>Arrival date*</i>	Data di partenza - <i>Departure date*</i>	Cognome e nome - <i>Last and first name*</i>	Sesso - <i>Gender*</i>
			M F

Documento - <i>ID document type*</i>	Numero - <i>ID number*</i>	Luogo di rilascio - <i>Place of issue*</i>	Cittadinanza - <i>Nationality*</i>

Data di nascita - <i>Date of birth*</i>	Luogo di nascita - <i>Place of birth*</i>	Indirizzo email - <i>Email address</i>	Cellulare - <i>Mobile phone</i>

Città - <i>City</i>	Indirizzo - <i>Address</i>	CAP - <i>ZIP Code</i>	Nazione - <i>Country</i>

	Cognome e nome - <i>Last and first name*</i>	Luogo e data di nascita - <i>Place and date of birth*</i>	Cittadinanza - <i>Nationality*</i>	Sesso - <i>Gender*</i>
Accompagnatori - <i>Accompanying guests</i>	1			M F
	2			M F
	3			M F
	4			M F
	5			M F

A) Accenso alla ricezione di telefonate e messaggi a me indirizzati, comunicando i dati relativi al mio soggiorno a terzi.

ACCONSENT
O

NON ACCONSENTO

A) I agree to receiving telephone calls and messages intended for me, with data regarding my stay being shared with third parties.

I AGREE

I DO NOT AGREE

B) Preso atto di quanto indicato nell'informativa sul trattamento dei dati personali, accenso al trattamento dei miei dati personali da parte di Gruppo UNA S.p.A. per l'invio di comunicazioni commerciali relative ai servizi e/o prodotti di Gruppo UNA S.p.A., ed eventualmente di altre società facenti parte del Gruppo Unipol, ovvero di società terze, in particolare, newsletter e/o materiale promozionale e pubblicitario, per lo svolgimento di attività di vendita diretta e ricerche di mercato, incluse indagini sulla qualità e soddisfazione dei servizi, mediante tecniche di comunicazione a distanza comprensive di modalità automatizzate di contatto (come SMS, MMS, fax, chiamate telefoniche automatizzate, posta elettronica, messaggi su applicazioni web e Social Network) e tradizionali (come posta cartacea e chiamate telefoniche con operatore).

ACCONSENT
O

NON ACCONSENTO

B) Having read the contents of the personal data processing policy, I consent to the processing of my personal data by Gruppo UNA S.p.A. in order to send commercial messages relating to the services and/or products of Gruppo UNA S.p.A., and, where applicable, of other Gruppo Unipol companies, or of third party companies, in particular, newsletters and/or promotional and advertising material, and in order to carry out direct sales activities and market research, including surveys on the quality of and satisfaction with services, using remote communication methods, including automated means of contact (such as SMS, MMS, fax, automated telephone calls, email, messages on web applications and Social Networks) and traditional means (such as regular mail and telephone calls with an operator).

I AGREE

I DO NOT AGREE

C) Accenso alla comunicazione dei suddetti dati personali da Gruppo UNA S.p.A. a società appartenenti al Gruppo Unipol che li tratteranno autonomamente per le finalità e con le modalità di cui al precedente punto B).

ACCONSENT
O

NON ACCONSENTO

C) I agree to the disclosure of the aforementioned personal data by Gruppo UNA S.p.A. to companies that are part of Gruppo Unipol, which will process it independently for the purposes and via the means referred to in previous point B).

I AGREE

I DO NOT AGREE

D) Accenso al trattamento delle categorie particolari dei miei dati personali (in specie, dati relativi al mio stato di salute) da parte di Gruppo UNA S.p.A. e dei soggetti ivi indicati ai fini della prestazione dei servizi da me richiesti e, ove necessari, per il perseguimento delle finalità indicate nell'informativa**.

D) I agree to the processing of special categories of my personal data (in particular, data concerning my health status) by Gruppo UNA S.p.A. and parties where indicated for the purposes of providing me with the services I have requested and, when necessary, to pursue the purposes referred to in the privacy policy**.

ACCONSENT

NON
ACCONSENTO

I AGREE

I DO NOT AGREE

Autorizzo Gruppo UNA S.p.A. ad addebitare sulla carta di credito lasciata a garanzia eventuali servizi non saldati alla partenza e le penali previste in caso di partenza anticipata.

I authorise Gruppo UNA S.p.A. to charge any unpaid services on departure and penalty fees for early departure to the credit card left as a guarantee.

Firma* _____ Signature* _____

(*) Dati obbligatori / *Mandatory data*

Gruppo UNA S.p.A.

PERSONAL DATA PROCESSING POLICY
(hereinafter referred to as the “*Privacy Policy*”)

GUN_InfC_Clie_01_Ed.: 15.06.2026

Pursuant to Articles 13 and 14 of EU Regulation 2016/679 – General Data Protection Regulation (hereinafter the “**Regulation**”), we hereby inform you that Gruppo UNA S.p.A. (hereinafter also “**Gruppo UNA**” or the “**Company**”), in its capacity as Data Controller, will process certain personal data relating to you or to third parties for the purposes set out below.

Who will process the personal data?

The data controller of your personal data is **Gruppo UNA S.p.A.** (www.unaitalianhospitality.com), with headquarters in **Milan, Via Gioacchino Murat, 23.**

What personal data will we process?

The following categories of personal data will be processed (hereinafter referred to as the “**Data**” or “**your Data**”):

- a) personal information (by way of example but not limited to, first name, last name, residence, place and date of birth, nationality, data relating to your identification document) and contact details (telephone number and email address);
- b) data regarding payment methods and tools;
- c) within the limits of what is strictly necessary to fulfil your specific requests (e.g., for any dietary requirements, or to provide the assistance required for the proper use of hotel services in the event of a disability), data belonging to particular categories (in particular, data relating to health);
- d) data relating to stays (e.g., dates, duration, hotel, type of room), services used (e.g., restaurant, spa, ancillary services) and loyalty customer transactions (e.g., amounts spent, use of gift cards and vouchers);
- e) data relating to the loyalty programme for loyalty customers (points earned, used or transferred, rewards redeemed, membership level, activity history within the programme).

The Data may also relate to third parties, such as other hotel guests for whom you have asked us to provide our hotel services.

Why do we process the Data?

The Data will be processed for the purposes and on the basis of the legal grounds indicated below:

- **(F1) - Provision of hotel services, as well as any other additional services provided for from time to time (hereinafter the “Services”):** processing takes place in order to provide you with the Services you have requested;
- **(F2) - Fulfilment of administrative and accounting requirements:** processing takes place for the purpose of fulfilling administrative and accounting requirements;
- **(F3) – Compliance with sectoral regulatory obligations:** processing takes place for the purpose of complying with sectoral regulatory obligations, applicable from time to time, and related to the provision of the Services. In particular, if applicable, your Data will be disclosed to the relevant law enforcement authorities, in accordance with the regulations in force;
- **(F4) - Protection of rights:** processing takes place in order to protect the rights of the Company, including for the purposes of defence, both in court and out of court;
- **(F5) – Receiving telephone calls and messages intended for you:** if you consent, we will forward the telephone call and/or message received at the hotel and intended for you, informing the caller that you are staying at one of our hotels;
- **(F6) - Sending of commercial communications by the Company:** – Sending of commercial communications by the Company: the processing of data involves the Company sending commercial communications, including targeted ones, relating to the services and/or products of Gruppo UNA S.p.A., and, where applicable, of other Gruppo Unipol companies, or of third party companies, in particular, newsletters and/or promotional and advertising material, and the performance of direct sales activities and market research, including surveys on the quality of and satisfaction with services, using remote communication methods, including automated means of contact (such as SMS, MMS, fax, email, messages on web applications and Social Networks) and traditional means (such as regular mail and telephone calls with an operator);
- **(F7) – Sending of commercial communications by third party companies:** Your Data may be communicated to companies belonging to Gruppo Unipol, which may process it in order to send you commercial communications, including targeted ones, relating to their own and third party products or services (in particular, newsletters and/or promotional and advertising material), as well as for the purposes of direct sales and market research, including surveys on the quality of and satisfaction with services, using remote communication methods, including automated means of contact (such as SMS, MMS, fax, automated telephone calls, email, messages on web applications and Social Networks) and traditional means (such as regular mail and telephone calls with an operator).

#	Categories of Data	Legal basis	Provision of data
F1	a); b); c); d)	The legal basis for processing is the need to perform a contract to which you are a party. The data belonging to special categories that may be involved is processed on the basis of your prior and explicit consent.	The provision of your Data is necessary to achieve the stated purpose; if you do not provide it, we will not be able to provide you with the Services you have requested

F2	a);	The legal basis for processing is the need to comply with the legal requirements applicable from time to time	It is necessary to provide your Data to fulfil the stated purpose; if not provided, we will not be able to comply with any legal obligations applicable from time to time and we may not be able to provide you with the Services requested
F3	a);	The legal basis for processing is the need to comply with the legal requirements applicable from time to time	It is necessary to provide your Data to fulfil the stated purpose; if not provided, we will not be able to comply with any legal obligations applicable from time to time and we may not be able to provide you with the Services requested
F4	a); b); c); d); e)	The legal basis for the processing is the legitimate interest of the Company, represented by the need to protect its rights	The provision of your Data is necessary to achieve the stated purpose; if you do not provide it, we may not be able to provide you with the Services requested
F5	a);	Consent	The provision of your Data is free and optional; failure to provide it does not affect the provision of the Services requested.
F6	a); d); e);	Consent	The provision of your Data is free and optional; failure to provide it does not affect the provision of the Services requested.
F7	a);	Consent	The provision of your Data is free and optional; failure to provide it does not affect the provision of the Services requested.

How do we process your Data?

Your Data will be processed using procedures and methods, including computerised methods, strictly relevant to the aforementioned purposes, subject to the adoption of security measures deemed appropriate to the risks, and only authorised and trained personnel will have access to the Data, only to the extent strictly necessary to perform the activities that they have been assigned.

Who will we disclose the Data to?

The Data can only be disclosed to third parties for the purposes set out above. In particular, the Data may be disclosed to:

- external parties to which the Company entrusts the performance of activities on its behalf (by way of example but not limited to, IT and telematic service providers, debt collection companies, etc.) and with which the Company enters into agreements aimed at regulating personal data processing;
- other Gruppo Unipol companies ¹, if necessary for the pursuit of the aforementioned purposes;
- to the competent judicial authority (hereinafter referred to as the “**Judicial Authority**”), public body (hereinafter referred to as “**Public Administration**”), supervisory or public security authorities, both for the purpose of protecting a Company right, and if necessary for the purposes of complying with a legal provision, regulation or European legislation, or on the basis of an order and/or provision of the aforementioned competent authorities;
- persons entitled to access certain Data necessary for the performance of activities ancillary to the contractual relationship in question (such as, by way of example but not limited to, banks and credit institutions, the postal service or other companies providing similar services, supervisory institutions, or roadside assistance companies).

Your Data will not be transferred to countries outside the European Union or the European Economic Area; if this is necessary to fulfil the aforementioned purposes, we will do so on the basis of the safeguards provided for in the Regulation, such as a European Commission adequacy decision, or the signing of standard contractual clauses with the Data importer.

How long will we process the Data for?

Your Data will be processed for the duration of the existing contractual relationship and subsequently retained for administrative and accounting reasons, as well as to meet the legal requirements applicable from time to time, for ten (10) years from the last entry.

In detail:

¹ A complete, updated list of all the companies that are part of Gruppo Unipol is available at www.unipol.com

Purpose	Retention time
F1	For the duration of the contractual relationship and until its termination
F2	For ten (10) years from the last accounting entry
F3	For the time strictly necessary to communicate your Data to the public security authorities and/or to meet the legal requirements applicable from time to time
F4	For the prescription periods specified in sectoral legislation, as well as for the duration of any litigation and/or for any additional periods deemed useful for the purpose in question
F5	For the time strictly necessary to forward the call and/or message received at the hotel
F6	For two (2) years from the time consent is given, or until consent is withdrawn, whichever is earlier
F7	For the time strictly necessary to communicate the Data. The recipient company, in its capacity as data controller, will process the Data for the purpose of sending commercial communications for the period specified by it, and generally for two (2) years.

Your rights

Privacy legislation (Articles 15 to 22 of the Regulation) guarantees you the right to access your Data at all times, to have it corrected and/or supplemented, if inaccurate or incomplete, deleted if it is processed unlawfully, and the portability of the data that you have provided to us, if processed automatically on the basis of your consent or for the contractual services you have requested, within the limits of the provisions of the Regulation (Article 20).

Privacy legislation also gives you the right to request the restriction of the processing of Data, if the conditions are met, and to object to the processing on grounds relating to your particular situation.

The Data Protection Officer is available if you require any clarification about the processing of your Data and if you wish to exercise your rights: you can contact them at privacy@gruppouna.it.

Your right to contact the Italian Data Protection Authority, including by lodging a complaint, remains unaffected, if you deem it necessary to protect your Data and your rights.